



# RED RIVER AUTHORITY OF TEXAS



## **A G E N D A**

### **SPECIAL CALLED CONFERENCE CALL MEETING**

#### **Board of Directors Meeting**

**Tuesday April 7, 2020 – 10:00 a.m.**

**Red River Authority of Texas Administrative Offices**  
**3000 Hammon Road**  
**Wichita Falls, Texas**

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General public wishing to address the Board must call in prior to the Call to Order and identify themselves to the conference call. **Call in Number: (800) 717-4201. When prompted, enter Conference ID: 5425448 followed by the pound sign (#). Wait until acknowledged by the Board President, then state your name.**

General public wishing to speak on a particular agenda item must state the specific item on which they would like to speak, when they are acknowledged by the Board President. General public wishing to address the Board about items not on the agenda will be allowed a three-minute time frame. The Board cannot comment on items not on the agenda or take action other than to place a topic on a future agenda.

If necessary, the Board of Directors may convene into Executive Session under Chapter 551 of the Texas Government Code regarding any item on this agenda. The Board may take final action on any of the executive session matters upon reconvening in open session pursuant to Chapter 551 of the Texas Government Code.

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Item One: Call the Meeting to Order, Roll Call, and Invocation

Item Two: Public Comments to the Board of Directors

*Comments from the general public to members of the board concerning items that are not on the board agenda. As comments from the general public are not posted agenda items, the Texas Open Meetings Act prohibits RRA Board Members and Staff from discussing or responding to these comments during board meetings.*

Item Three:

### **CONSENT AGENDA**

*Items on the consent agenda will be considered and acted on in one motion.*

None

## **REGULAR AGENDA**

- Item Four: Consider an Update from the General Manager on the Authority's Response to the COVID-19 Outbreak. The Board may take any action deemed necessary.
- Item Five Consider an Election for Vice President, and Take Any Action Deemed Necessary
- Item Six: President Boykin will make Board Member Appointments to Committees, and Take Any Action Deemed Necessary
- Item Seven: Consider Authorizing the General Manager to Execute the First Amendment to the Raw Water Purchase Contract Between the City of Wichita Falls and the Red River Authority of Texas, and Take Any Action Deemed Necessary
- Item Eight: Consider Resolution #2020-004 Adopting an Alternative Dispute Resolution Policy for the Red River Authority of Texas, and Take Any Action Deemed Necessary
- Item Nine: Unfinished Business - Tabled Items from January 15, 2020 Board Meeting:
1. Consider Resolution #2020-005, Amending the Bylaws of the Red River Authority of Texas, and Take Any Action Deemed Necessary
  2. Consider Resolution #2020-006, Adopting an Amended Chapter 1 of the Administrative Policy and Procedure Manual, and Take Any Action Deemed Necessary
- Item Ten: Receive an Update on the Progress of the Strategic Plan from Director Sandefur, and Take Any Action Deemed Necessary
- Item Eleven: Comments from the Directors and/or Suggestions for Future Agenda Items
- Item Twelve: Adjourn Meeting
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## **RED RIVER AUTHORITY OF TEXAS**

### **Special Called Board of Directors Meeting Conference Call April 7, 2020**

The Red River Authority of Texas Board of Directors held a special called meeting via conference call meeting on Tuesday, April 7, 2020 at 10:00 a.m. The conference call meeting originated at the Authority's Administrative Offices located at 3000 Hammon Road, Wichita Falls, Texas and was open to the public. The following directors and staff participated in the conference call meeting:

**Directors:** Mr. Todd W. Boykin, President, Amarillo  
Mr. Michael Sandefur, Secretary-Treasurer, Texarkana  
Mr. Stephen A. Thornhill, Assistant Secretary, Denison  
Ms. Mary Lou Bradley, Memphis  
Mr. Jerry Bob Daniel, Truscott  
Mr. Jerry Dan Davis, Wellington  
Mr. G. Wilson Scaling, II, Henrietta  
Mr. Zackary K. Smith, Canyon  
Mr. Joe Ward, Telephone

**Staff:** Mr. Randall W. Whiteman, General Manager, Red River Authority of Texas  
Ms. Danna P. Bales, Executive Assistant, Red River Authority of Texas  
Mr. Fabian A. Heaney, Assistant General Manager, Red River Authority of Texas  
Ms. Lana Hefton, Controller, Red River Authority of Texas  
Mr. Glen K. Hite, IT Systems Administrator, Red River Authority of Texas

**Guests:** None

**Item One: Call the Meeting to Order, Roll Call, and Invocation**

Mr. Boykin called the meeting to order at 10:00 a.m., performed roll call, and provided the invocation.

**Item Two: Public Comments to the Board of Directors**

There were no public comments to the Board of Directors.

**Item Three: CONSENT AGENDA**

*Items on the consent agenda will be considered and acted on in one motion.*

There were no consent agenda items.

**REGULAR AGENDA**

**Item Four Consider an Update from the General Manager on the Authority's Response to the COVID-10 Outbreak. The Board may take any action deemed necessary.**

Mr. Whiteman provided the Board with an overview of the Authority's activities during the COVID-19 pandemic, which included implementing social distancing, closing the main office to the public, implementing emergency operational schedules for main office and laboratory staff, suspending utility cutoffs for non-payment, and modifying client laboratory access.

**Item Five: Consider an Election for Vice President, and Take Any Action Deemed Necessary**

Following comments by Mr. Boykin in regards to electing a Vice President to fill the vacant position, Mr. Sandefur made a motion to nominate Jerry Bob Daniel. His motion was seconded by Mr. Scaling, and the motion passed unanimously by a vote of **9 For** and **0 Against**.

**Item Six: President Boykin will make Board Member Appointments to Committees, and Take Any Action Deemed Necessary**

Mr. Boykin referred to a handout which explained his thoughts on the development and appointments of three standing committees (Finance, Asset Management/Customer Service, and Regulation/Governmental). He stated that he did not want any action taken today in appointments, but wanted the other Board Members to review each committee's role(s) and provide feedback, with possible action being taken at the next meeting. He stressed that the committees are intended to provide oversight only, unless there are specific instances where a committee member is authorized to take other action.

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**Item Seven: Consider Authorizing the General Manager to Execute the First Amendment to the Raw Water Purchase Contract Between the City of Wichita Falls and the Red River Authority of Texas, and Take Any Action Deemed Necessary**

Mr. Whiteman explained that this is the first amendment to the 2011 Raw Water Purchase Contract between the Authority and the City of Wichita Falls. He added that this contract will become obsolete once the treated water line to the Lake Arrowhead Water System is installed. Following minor discussion, Mr. Sandefur made a motion to authorize the General Manager to execute the first amendment to the Raw Water Purchase Contract between the City of Wichita Falls and the Authority. His motion was seconded by Mr. Ward, and motion passed unanimously by a vote of **9 For** and **0 Against**.

**Item Eight: Consider Resolution #2020-004 Adopting an Alternative Dispute Resolution Policy for the Red River Authority of Texas, and Take Any Action Deemed Necessary**

Mr. Whiteman stated that this was on the January 15, 2020 meeting agenda, and there was some discussion on how it affects the Authority's employees, with regards to contracts. He reminded that he had been asked by the Board to receive an opinion from the Authority's General Counsel, Sara Thornton, and her response was that since the Authority has no employees under contract, it does not have any impact on the existing personnel policy. Following minor discussion, Mr. Thornhill made a motion to approve Resolution #2020-004, adopting an Alternative Dispute Resolution Policy for the Authority. His motion was seconded by Mr. Scaling, and the motion passed unanimously by a vote of **9 For** and **0 Against**.

**Item Nine: Unfinished Business - Tabled Items from January 15, 2020 Board Meeting:**

Mr. Scaling made a motion to remove Unfinished Items #1 and #2 from the table. His motion was seconded by Mr. Thornhill, and the motion passed unanimously by a vote of **9 For** and **0 Against**.

1. Consider Resolution #2020-005, Amending the Bylaws of the Red River Authority of Texas, and Take Any Action Deemed Necessary

Mr. Whiteman explained that the Bylaws had been vetted through the Authority's General Counsel and the necessary amendments have been made.

**Item Nine: Unfinished Business - Tabled Items from January 15, 2020 Board Meeting:**

1. Consider Resolution #2020-005, Amending the Bylaws of the Red River Authority of Texas, and Take Any Action Deemed Necessary (continued)

Following minor discussion, Mr. Sandefur made a motion to approve Resolution #2020-005, amending the Bylaws of the Authority, as presented. His motion was seconded by Mr. Ward, and the motion passed unanimously by a vote of **9 For** and **0 Against**.

2. Consider Resolution #2020-006, Adopting an Amended Chapter 1 of the Administrative Policy and Procedure Manual, and Take Any Action Deemed Necessary

Mr. Whiteman explained the amended Chapter 1 of the Administrative Policy and Procedure Manual (Policy) has also been reviewed by the Authority's General Counsel, as requested. He reminded that the Bylaws are referred to in this chapter in the Policy. Additionally, he stated that the Board's travel policy is included in this amendment. Following minor discussion, Mr. Thornhill made a motion to approve Resolution #2020-006, adopting an amended Chapter 1 of the Administrative Policy and Procedure Manual. His motion was seconded by Mr. Daniel, and the motion passed unanimously by a vote of **9 For** and **0 Against**.

**Item Ten: Receive an Update on the Progress of the Strategic Plan from Director Sandefur, and Take Any Action Deemed Necessary**

Mr. Sandefur provided the Board with a progress update on the preparation of the Authority's Strategic Plan (Plan). He added that he had the opportunity to perform briefing telephone sessions with Ms. Bradley and Mr. Davis, which was subsequently communicated to Mr. Boykin.

Discussion was then held amongst the directors and staff in the development of the Top Priorities Section and the goals of the Core Values Section of the Plan. Mr. Sandefur stated that he is hopeful that a final Plan will be ready for adoption at the next Board Meeting. Additionally, he reminded that the Plan will be a dynamic and evolving document that can be updated, as needed.

*Board of Directors  
Special Called Conference Call Meeting*

*April 7, 2020*

*Red River Authority of Texas*

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**Item Eleven:           Comments from the Directors and/or Suggestions for Future Agenda Items**

Discussion was held regarding the date of the next meeting, that will be held by conference call on April 15, 2020.

**Item Twelve:           Adjourn Meeting**

Mr. Scaling made a motion to adjourn the meeting at 11:23 a.m. His motion was seconded by Mr. Daniel, and the motion was passed unanimously by a vote of **9 For** and **0 Against**.

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*Michael R. Sandefur*  
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*Todd W. Boykin*  
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Todd W. Boykin, President

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Michael R. Sandefur, Secretary-Treasurer







# RED RIVER AUTHORITY OF TEXAS



## RESOLUTION #2020-004

STATE OF TEXAS                      §

COUNTY OF WICHITA                §

**A RESOLUTION OF THE** Board of Directors of the Red River Authority of Texas adopting an Alternative Dispute Resolution (ADR) Policy, depicted in Exhibit A, attached hereto.

**WHEREAS**, it is the policy of the Red River Authority of Texas to encourage the use of appropriate ADR procedures under Chapter 2009, Government Code, and Texas Alternative Dispute Resolution Procedures Act, Title 7, Chapter 154, Texas Civil Practices and Remedies Code to assist in the resolution of internal and external disputes under the Red River Authority of Texas' jurisdiction; and

**WHEREAS**, The GM/CEO is directed to coordinate the implementation of this policy and shall ensure that appropriate procedural guidelines are developed, maintained, and followed for the review of disputes on a case-by-case basis to determine the appropriateness of ADR measures; and

**WHEREAS**, The GM/CEO shall periodically provide the Board of Directors an update on the use of ADR procedures; and

**WHEREAS**, The Board of Directors of the Red River Authority of Texas adopts the following ADR Contract Language for use in all required Contracts; and

### **ADR CONTRACT LANGUAGE**

### **ALTERNATIVE DISPUTE RESOLUTION**

Any dispute, controversy or claim arising out of or relating to this Contract, or the breach hereof, must be referred to upper management of the parties for good faith discussion and resolution prior to invoking any other dispute resolution method authorized under this Contract. Pending resolution of any such dispute, Professional must continue to perform its obligations under this Contract and the Red River Authority of Texas must continue to

make payment to Professional for any undisputed items. The Parties agree that in the event of a dispute concerning the performance or non-performance of any obligations flowing from or as a result of this Contract and prior to the initiation of any litigation, the Parties will voluntarily submit the dispute to mediation before a mediator selected by the Parties as though it were referred through the operation of the Texas Alternative Dispute Resolution Procedures Act, Title 7, Chapter 154, Texas Civil Practices and Remedies Code. No record, evidence, statement or declaration resulting from or in connection with such alternate dispute resolution procedure may be used in evidence in subsequent litigation except to demonstrate that this Article has been complied with in good faith by a Party. Professional shall proceed diligently with performance of the Contract, pending final resolution of any request for relief, claim, appeal, or action arising under the Contract. During a dispute, the Red River Authority of Texas has right to use any deliverables, work product, material or equipment provided by Professional under this Contract until the dispute is settled through a predefined court process.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Directors as follows:

A. The Board adopts the Alternative Dispute Resolution Policy

**PASSED AND APPROVED** this the 7<sup>th</sup> day of April, 2020 at a special meeting of the Board of Directors by a vote of 9 FOR and 0 AGAINST.

DocuSigned by:  
*Todd W. Boykin*  
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DocuSigned by:  
*Michael R. Sandefur*  
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Todd W. Boykin  
President

Michael R. Sandefur  
Secretary / Treasurer



## **Red River Authority of Texas Exhibit A**



### **Alternative Dispute Resolution Policy Adopted April 07, 2020**

The Red River Authority of Texas (the Authority) adopts an Alternative Dispute Resolution Policy that conforms with the Texas Alternative Dispute Resolution Procedures Act, Title 7, Chapter 154, Texas Civil Practices and Remedies Code.

#### **POLICY**

##### **ALTERNATIVE DISPUTE RESOLUTION (ADR)**

It is the policy of the Authority to encourage the use of appropriate alternative dispute resolution (ADR) procedures under Chapter 2009, Government Code and, to assist in the resolution of internal and external disputes under the Authority's jurisdiction.

#### **PROCEDURES**

The GM/CEO is directed to coordinate the implementation of this policy and shall ensure that appropriate procedural guidelines are developed, maintained, and followed for the review of disputes on a case-by-case basis to determine the appropriateness of ADR measures. The GM/CEO shall periodically provide the Board of Directors an update on the use of ADR procedures.

#### **ADR CONTRACT LANGUAGE**

Any dispute, controversy or claim arising out of or relating to this Contract, or the breach hereof, must be referred to upper management of the parties for good faith discussion and resolution prior to invoking any other dispute resolution method authorized under this Contract. Pending resolution of any such dispute, Professional must continue to perform its obligations under this Contract and the Authority must continue to make payment to Professional for any undisputed items. The Parties agree that in the event of a dispute concerning the performance or non-performance of any obligations flowing from or as a result of this Contract and prior to the initiation of any litigation, the Parties will voluntarily submit the dispute to mediation before a mediator selected by the Parties as though it were referred through the operation of the Texas Alternative Dispute Resolution Procedures Act, Title 7, Chapter 154, Texas Civil Practices and Remedies Code. No record, evidence, statement or declaration resulting from or in connection with such alternate dispute resolution procedure may be used in evidence in subsequent litigation except to demonstrate that this Article has been complied with in good faith by a Party. Professional shall proceed diligently with performance of the Contract, pending final resolution of any request for relief, claim, appeal, or action arising under the Contract. During a dispute, the Authority has right to use any deliverables, work product, material or equipment provided by Professional under this Contract until the dispute is settled through a predefined court process.





# RED RIVER AUTHORITY OF TEXAS



## RESOLUTION

No. 2020-005

STATE OF TEXAS §

COUNTY OF WICHITA §

### A RESOLUTION OF THE BOARD OF DIRECTORS AMENDING THE BYLAWS OF THE RED RIVER AUTHORITY OF TEXAS.

The RED RIVER AUTHORITY OF TEXAS specifically finds that:

**WHEREAS**, the Red River Authority of Texas Board of Directors adopted Bylaws on January 23, 1990, and Amended July 15, 2009, to provide for the conduct of the affairs of the Red River Authority of Texas in conformity with and pursuant to the Act creating the conservation and reclamation district known as the Red River Authority of Texas.

**WHEREAS**, from time to time the Red River Authority of Texas desires to amend those policies by Resolution of the Board of Directors; and

**WHEREAS**, the Sunset Advisory Commission of Texas, in its review of the Red River Authority of Texas, recommended additions to the Bylaws; and

**WHEREAS**, in 2019, with the passage of Senate Bill 627, the Authority's legislation was amended by the 86th Legislature, effective September 1, 2019; and

**WHEREAS**, the General Manager has caused review of the Bylaws, and has provided for the additions and changes brought on by the 86<sup>th</sup> Legislature and has included these changes in this replacement for review and adoption; and

**NOW, THEREFORE**, it is hereby resolved that the Red River Authority of Texas Bylaws attached to this Resolution as Exhibit A is hereby adopted effective April 7, 2020, by the Red River Authority of Texas Board of Directors.

**PASSED AND APPROVED** this the 7<sup>th</sup> day of April, 2020.

DocuSigned by:  
*Michael R. Sandefur*  
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DocuSigned by:  
*Todd W. Boykin*  
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Todd W. Boykin  
President

Michael R. Sandefur  
Secretary-Treasurer



**BYLAWS  
OF  
RED RIVER AUTHORITY OF TEXAS  
EFFECTIVE JANUARY 23, 1990  
AMENDED JULY 15, 2009, APRIL 7, 2020**

**Section 1.** The purpose of these Bylaws is to provide for the conduct of the affairs of the Red River Authority of Texas, in conformity with and pursuant to the Act creating the conservation and reclamation district known as "Red River Authority of Texas", appearing as Chapter 279 of the General and Special Laws of the Fifty-Sixth Legislature of the State of Texas, at its Regular Session.

**Section 2.** The principal office of the Authority shall be in the City of Wichita Falls, Wichita County, Texas, at which office the records of the Authority will be maintained.

**Section 3.** Red River Authority of Texas shall have a seal, to be used in attesting all the official acts of the Board of Directors, or otherwise, as said Board may direct, such seal to be formed of two circles, one within the other, with the words, "Red River Authority of Texas" between the two circles, with two five-pointed stars between the two circles, which seal shall be known as the official seal of the Red River Authority of Texas, and which seal shall be kept by the Secretary of the Authority in the principal office of the Authority.

**Section 4.** (a) The Board of Directors of the Red River Authority of Texas shall have a regular meeting at least once every quarter at such time and place as the President of the Board may direct for the transaction of the business of the Authority.

(b) Special meetings of the Board of Directors may be called by the President to convene at such times and at such places within the District as the President may direct. The Secretary of the Board shall call special meetings at such times and places as may be requested by any three members of the Board, such three members to file written requests for such special meeting with the Secretary. Notice of such special meeting shall be given by the Secretary or Assistant Secretary to each member of the Board of Directors at least five days prior to the scheduled meeting and posted in accordance with the Texas Open Meeting Act.

(c) An emergency meeting of the Board of Directors may be called by the President or Vice President by giving notice of such emergency meeting to all of the members of the Board of Directors of such emergency meeting stating in such notice the time and place of such meeting and posted in accordance with the Texas Open Meeting Act

**Section 5.** The principal officers of the District shall be a President appointed by the Governor, and a Vice President, Secretary, and a Treasurer, all of whom shall be members of the Board of Directors and elected by the Board of Directors.; a General Manager, a General Counsel, and such other officers as the Board of Directors may from time to time by order of the Board name and all of such officers shall at all times have and perform such duties as may be assigned to them by the Board of Directors; provided further that the Board of Directors by proper order may select and appoint an Assistant Secretary or Secretaries, an Assistant Treasurer or Treasurers, an Assistant General Manager and such other officers as the Board may deem necessary.

**Section 6.** The term of office of all of the officers other than the President shall be for the next fiscal year after they are elected. New officers shall be chosen at the September meeting of the Board of Directors in each fiscal year, so as to be in office for the beginning of the preceding fiscal year starting October 1. All officers shall continue in office until their successors are elected and qualified except in the event of removal as hereinafter provided.

**Section 7.** The President shall preside at all meetings of the Board of Directors and shall execute all contracts, obligations, and undertakings of the Board in his official capacity. The Vice President shall, in the case of the absence or inability of the President to act, perform all of the duties of the President. The Secretary shall keep the minutes of all meetings of the Board and shall attest those contracts and documents that may appoint some member of the Board or some other officer of the District to act as Secretary Pro-Tem and a simple designation in writing by the President or the Vice President shall be sufficient to authorize any such person to act as Secretary Pro-Tem and perform all duties herein provided to be performed by the Secretary. In the absence of the President and the Vice President of the Board, the Board may elect from its membership a President Pro-Tem who shall thereupon be fully empowered to do and perform all of the duties of the President. The Treasurer shall keep all books and other records of the District and shall account for all the funds of the District. The General Manager shall have full authority in the management and operation of the Authority's affairs (subject only to the orders of the Board of Directors). The General Counsel shall have charge of all legal affairs of the District and be the legal advisor of the Board and the officers and employees of the District.

The officers shall perform such further duties and shall be controlled in the discharge of their duties by such policies as the Board of Directors may from time to time adopt.

**Section 8.** Any officer other than President may be removed at any time by affirmative vote of five of the Board of Directors.

**Section 9.** All vacancies caused by death, resignation, or removal of officers except members of the Board of Directors shall be filled by appointment by the Board of Directors.



**Section 10.** The Board may authorize the employment of such agents, servants, or employees as may, from time to time, be deemed necessary for the conduct of the business of the District.

**Section 11.** (a) Each member of the Board of Directors shall receive the sum of \$150.00 for each day of service necessary to discharge his duties plus actual expenses and in the event that the amount of authorized compensation is changed by the Legislature of the State of Texas, then the Board of Directors shall have the authority to amend the amount covered under this section as fees for Directors.

(b) The officers, agents, servants, and employees of the District other than members of the Board shall receive such compensation as the General Manager may from time to time set subject to budget limitations adopted by the Board of Directors and subject to guidelines that may be adopted by the Board of Directors. The salary of the General Manager shall be set by the Board at the first regular meeting of the calendar year.

**Section 12.** The funds of the Red River Authority of Texas shall be disbursed only upon checks or vouchers signed by such persons as the Board of Directors may from time to time approve. The funds of the Red River Authority of Texas shall be deposited only in such bank or banks as the Board of Directors shall select as depositories of the Red River Authority of Texas funds.

Section 12-A It is a policy of the Red River Authority of Texas to prohibit the authority from granting money or other valuable property to individual citizens, associations, or corporations.

**Section 13.** All contracts on behalf of the Red River Authority of Texas shall first be authorized by the Board of Directors by an affirmative vote of a majority of those present except where a different number is required by law; provided that the Board may authorize the President and/or General Manager without board approval to make contracts in the name of the Red River Authority of Texas from time to time where the amounts of money involved do not exceed 50,000.

Section 13-A It is the policy of the Red River Authority of Texas to encourage the use of appropriate alternative dispute resolution (ADR) procedures under Chapter 2009, Government Code, to assist in the resolution of internal and external disputes under RRA's jurisdiction. All contracts of the Red River Authority of Texas meeting the requirements of the act will include ADR Contract Language:

Section 13-B It is the policy of the Red River Authority of Texas to solicit for pre-qualified professional services vendors for contracts expected to exceed \$25,000 at least every five years and to maintain that ranked record in the office of the Executive Assistant, as needed.

**Section 14.** The President may, with the approval of the Board of Directors, appoint an executive committee comprised of 3 or more members of the Board of Directors. Such Executive Committee shall possess such powers and duties that may be granted by the Board of Directors that are not in conflict with the Laws of the State of Texas or these Bylaws.

**Section 15.** Any provision of these Bylaws in conflict with the Act creating the Red River Authority of Texas or any act or law amendatory thereof, shall be of no force or effect.

**Section 16.** These Bylaws may be amended by affirmative vote of the Board of Directors provided, however, that such amendment shall not be adopted unless it shall have been first read at a regular meeting preceding its adoption or unless it be adopted by affirmative vote of all of the Directors present.



# RED RIVER AUTHORITY OF TEXAS



## RESOLUTION

No. 2020-006

STATE OF TEXAS §

COUNTY OF WICHITA §

**A RESOLUTION OF THE BOARD OF DIRECTORS REPLACING CHAPTER 1 - GENERAL ADMINISTRATION OF THE ADMINISTRATIVE POLICY AND PROCEDURE MANUAL.**

**The RED RIVER AUTHORITY OF TEXAS specifically finds that:**

**WHEREAS**, the Red River Authority of Texas Board of Directors adopted an Administrative Policy and Procedure Manual on October 28, 1980 to direct and carry out policies sanctioned by the Board of Directors; and

**WHEREAS**, from time to time the Red River Authority of Texas desires to amend those policies by Resolution of the Board of Directors; and

**WHEREAS**, the Sunset Advisory Commission of Texas, in its review of the Red River Authority of Texas, recommended additions to its policies; and

**WHEREAS**, in 2019, with the passage of Senate Bill 627, the Authority's legislation was amended by the 86th Legislature, effective September 1, 2019; and

**WHEREAS**, the General Manager has caused review of Chapter 1 - General Administration, and has provided replacement chapter for review and adoption; and

**NOW, THEREFORE**, it is hereby resolved that the Red River Authority of Texas Administrative Policy and Procedure Manual Chapter 1 attached to this Resolution as Exhibit A is hereby adopted effective April 7, 2020, by the Red River Authority of Texas Board of Directors.

**PASSED AND APPROVED** this the 7<sup>th</sup> day of April, 2020.

DocuSigned by:

*Todd W. Boykin*

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DocuSigned by:

*Michael R. Sandefur*

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Todd W. Boykin  
President

Michael R. Sandefur  
Secretary-Treasurer

